

U. S. COAST GUARD AUXILIARY  
**MEMBER TRANSFER REQUEST**

☐

WITHIN CURRENT DISTRICT

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OUTSIDE CURRENT DISTRICT

**THIS FORM MUST BE ACCOMPANIED BY FORM CGAUX-33 CHANGE OF MEMBER INFORMATION**

**SECTION 1 - CURRENT INFORMATION**

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CURRENT MEMBER NUMBER

TO: FLOTILLA COMMANDER \_\_\_\_\_

I, \_\_\_\_\_  
LAST NAME FIRST NAME MIDDLE INITIAL

DESIRE TO TRANSFER TO FLOTILLA \_\_\_\_\_, DISTRICT \_\_\_\_\_  
EFFECTIVE \_\_\_\_\_

DATE

I HAVE ACCOUNTED FOR ALL AUXILIARY AND COAST GUARD PROPERTY.  
MY AUXILIARY MEMBERSHIP CARD (CG-2650) IS ATTACHED).

\_\_\_\_\_  
MEMBER'S SIGNATURE

\_\_\_\_\_  
DATE

TO: DIRECTOR OF AUXILIARY

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RECOMMEND APPROVAL.

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RECOMMEND DISAPPROVAL. (See attachment).

FROM: \_\_\_\_\_

CURRENT FLOTILLA COMMANDER

\_\_\_\_\_  
DATE

**SECTION 2 - NEW INFORMATION**

TO RECEIVING DISTRICT AUXILIARY DIRECTOR

I have transferred the paperwork to your district.

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MEMBER TRANSFERRED EFFECTIVE \_\_\_\_\_  
DATE

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MEMBER NOT TRANSFERRED. (Reasons for denial are attached.)

\_\_\_\_\_  
DIRECTOR OF AUXILIARY

\_\_\_\_\_  
DISTRICT

\_\_\_\_\_  
DATE

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NEW MEMBER NUMBER

TO RECEIVING FLOTILLA COMMANDER

The above listed auxiliary member has been transferred to your flotilla and a new member number, shown in Section 2, above, has been assigned.

INSTRUCTIONS: DIRAUX

**Within District**, assign new member number, notify member and both FCs.

**Outside District**, remove member from district rolls, send personnel record to new DIRAUX.

Transfer effective when request is approved and member accepted by new DIRAUX.

## MEMBER TRANSFER REQUEST - CGAUX-4

- A. GENERAL** - This form is for members in good standing who request transfer to another flotilla, either within or outside the present district.
- B. CHECK APPROPRIATE BOX** - Check the box which applies to this transfer request.
- C. CURRENT MEMBER NUMBER** - Enter your current 10 digit Auxiliary member number.
- D. NAME** - Enter you last name, first name and middle initial as they appear on your Flotilla Roster.
- E. FLOTILLA** - Enter the 4 digit number of the Flotilla to which you wish to transfer.
- F. DISTRICT** - Enter the 3 element number of the District to which you wish to transfer.
- G. DATE** - Enter the effective date of the requested transfer.
- H. MEMBER'S SIGNATURE** - Member's signature as normally written.
- I. DATE** - Enter date signed.
1. **ATTACH:** Change of Member Information (CGAUX-33).  
Auxiliary membership Identification Card (CG-2650).
  2. **FORWARD:** Completed form and all attachments to your present Flotilla Commander.
- J. FLOTILLA COMMANDER** - Check appropriate box, sign and date. Forward with attachments to DIRAUX.
- K. DIRAUX** - Check appropriate box, sign and date.
1. Within District - Assign new member number, notify member and both Flotilla Commanders.
  2. Outside District - Remove member from District List, send personnel jacket to new DIRAUX.
  3. Transfer effective when approved and member is accepted by the new DIRAUX.

### PRIVACY ACT STATEMENT

In accordance with 5 USC 552a(e)(3), the following information is provided to you when supplying personal information to the United States Coast Guard.

1. **AUTHORITY** which authorized the solicitation of information: 14 USC Sec 823.
2. **PRINCIPLE PURPOSE(S)** FOR WHICH INFORMATION IS INTENDED TO BE USED: To establish eligibility for enrollment and a record for the individual in the Auxiliary Management Information System.
3. **THE ROUTINE USES** which may be made of this information: Provide identification, address and personal information to the following: (1) Directors of Auxiliary, (2) Members of the Auxiliary.
4. **WHETHER OR NOT DISCLOSURE** of such information is mandatory or voluntary (required by law or optional) and the effects on the individual, if any, of not providing all or any part of the requested information: Disclosure of this information is voluntary, but failure to provide information will prevent enrollment of the person in the Auxiliary.